**50 Reasons to Use the HR Power Centre and HR Hot Line**

1. I need a performance review form
2. I am hiring and need interview questions
3. I want to set objectives for my direct reports
4. I have an employee with attendance problem
5. I need a job description
6. I need an offer letter
7. I need a termination letter
8. I need a legal release form so we won’t get sued
9. I need to do an exit interview
10. I need a detailed reference check form
11. I need to figure out what behavioural competencies are important in the job for which I am hiring
12. I am a new Manager and I need to learn how to manage people, fast
13. I don’t know how to announce that we are implementing a new performance management system
14. I want to understand how you link compensation to job performance
15. We are setting up a new benefits plan and I don’t even know where to start
16. We want to do an internal job evaluation and need a robust process to do so
17. Our employees are spending too much time on Social media at work. We need a policy
18. I need to coach my employees to solve their own problems more effectively
19. I need information about effective listening
20. I want to build a stronger team
21. I want to know what is involved in developing a high performance organization
22. I need a final written warning letter
23. I need an attendance warning letter
24. I need to do a review for a probationary employee
25. I want to understand behavioural interviewing
26. I need behavioural interview questions
27. I want job descriptions done for everyone in my department and need a process
28. How do I track objectives of my employees?
29. I have never done an interview and need to learn interviewing skills quickly
30. I need to know the legal things you can’t ask in an interview.
31. I want to set up an employee referral program
32. I need to do a reference check on the phone
33. I need a confidentiality agreement
34. I need a change in control agreement
35. I need a consultant confidentiality agreement
36. We need a privacy policy
37. I am terminating and need an outplacement consultant to be here for the termination
38. We are under union attack, what should we do?
39. We need an Occupational Health & Safety policy
40. We need a complete HR Policy Guide
41. We need an Employee Code of Conduct Booklet
42. I need a holiday party policy
43. An employee has come to work impaired, what should I do now?
44. I need an orientation program outline
45. We are planning a large downsizing, how do we do this?
46. I am terminating someone and don’t really know what to say in the meeting
47. How do I know if a person is lying to me in an interview?
48. I want to understand more about implementing significant change in an organization
49. I want to give our new employees a document about how they can be successful in their new job
50. I don’t know the definition of “just cause termination”

**TwoGreySuits is a one-of-a-kind product that includes:**

* **The HR Power Centre for dealing with the day-to-day people management issues that inevitably arise**
* **24/7 HR Hot Line with calls answered within 24 hours (usually within 2 hours!)**

Don’t let important people management issues go unresolved when you can deal with them today utilizing the 24/7 HR Hotline and TwoGreySuits downloadable tools, forms, documents, processes and HR management information.